# Virtual STEAM Lecture - Instructions

Please use the following information to ensure you are able to join the Exo-Planets: Famous Firsts, Boisterous Births, and Destructive Deaths lecture with Dr Dimitri Veras

Click here to join: <u>Exo-Planets: Famous Firsts</u>, <u>Boisterous Births</u>, and <u>Destructive Deaths</u> <u>lecture with Dr Dimitri Veras</u>

## 1. What will you need?

Please note you **DO NOT** need to be signed into Teams to access the lecture. You are able to join as a guest.

To join the lecture the following are required:

- A device (PC/laptop/Mac/ Chromebook/tablet/smartphone) with internet access
- A microphone (and camera) if you want to ask questions. *Phones, tablets and laptops will have these built in.*
- The link to the meeting <u>Click here to join</u>
- Access to Teams please see device specific details below:

#### On a PC/Laptop/Mac

- You can access the meeting through the browser (Google Chrome or Edge only)
- For the best experience, please download and install the Teams app from <u>https://products.office.com/en-gb/microsoft-teams/download-app</u>

## On an iPhone or iPad

- You must have the Teams app for iOS downloaded on the device. You can search for Microsoft Teams in the App Store or click this link on the device: <u>https://apps.apple.com/gb/app/microsoft-</u> teams/id1113153706
- You do not need to sign into the Teams app
- Click the link to the meeting and select the option to join via the Teams app

### On an Android phone or tablet

- You must have the Teams app for Android downloaded on the device. You can search for Microsoft Teams in the Play Store or click this link on the device:

https://play.google.com/store/apps/details?id=com.microsoft.teams&hl =en\_GB

- You do not need to sign into the Teams app
- Click the link to the meeting and select the option to join via the Teams app

### On a Chromebook

- You can access the meeting through the browser (Google Chrome or Edge only)
- For the best experience, please download the Teams app from the Play store:

https://play.google.com/store/apps/details?id=com.microsoft.teams&hl =en\_GB

- You do not need to sign into the Teams app

### 2. Joining the lecture

- a. Click the link to join the meeting, and open this as per the instructions in section 1.
- b. If already logged to Teams, click **Join.** If you are not logged in or don't have a Teams account, click on '**Join as a guest**'. On the next screen, type your name, then click '**Join as a guest**' again.



c. If joining as a guest or with a non-Princethorpe account you will then be entered into the lobby. When the event is due to start you will be let into the meeting.



### b) During the lecture

- a. You will be muted during the lecture to ensure there is no background noise.
- b. During the Q&A at the end you can ask a question either by posting this in the chat or using the 'raise your hand' icon. You will need to unmute yourself to be heard when you speak.



c. You can pin Dr Veras to the screen (so you can always see him), from the 'participants pane' on the right (you must have pressed 'show participants' to see this)



## c) Leaving the lecture

a. You can leave the lecture by pressing the